

## ALUMNI ASSOCIATION COOCH BEHAR POLYTECHNIC

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**"ALUMNI ASSOCIATION", COOCH BEHAR POLYTECHNIC**

(Registration No.S0039485 of 2023-24 Dt.17/11/2023)

**Registered Office :** Cooch Behar Polytechnic

Keshab Road, Gunjabari, Cooch Behar-736101(WB)

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e-mail id: [alumni.cobpoly@gmail.com](mailto:alumni.cobpoly@gmail.com)**GENERAL SECRETARY'S ANNUAL REPORT**(11<sup>th</sup> August'24)

Dear,

Presidium, honourable Inaugurator of the event, respected Chief Guest, Guest of honour, Guests & Dignitaries, and respected fellow members of the Alumni Association Cooch Behar Polytechnic, I take great pleasure in welcoming you all to the 1st Annual General Meeting, 2024 of Alumni Association Cooch Behar Polytechnic. I want to convey my gratitude to the members of the Apex Body of Alumni Association for their continuous support and encouragement and for entrusting me with the responsibility and opportunity to present this report before the AGM.

Today is a memorable day in the history of our Institution because, after a long journey we have been able to form an "Alumni Association". We, the members present in the meeting bear witness to the historical moment. "Alumni Association Cooch Behar Polytechnic" will surely come forward to set close coordination with the Institute authority to spread the benefits of technical education to the common masses as well as it will exchange innovative thoughts among the alumni to meet the demand of the situation.

**Formation of AACP**

Our alma mater has always been a place of learning and acquiring knowledge, skills, and abilities that enable us to apply the basic principles of science to practical use. At the same time countless memories we built there are unforgettable and all that motivating us to ensure a unique bond that transcends time and distance. The Alumni Association was created to foster this connection. Our association provides a platform for professional networking and supports the ongoing development of our institution and its current students. The Association is purely a Non-profitable, Non-commercial, Non-sectarian, and Non-political organisation dedicated to Technical Education.

Our institution completed 60 Years of its journey but earlier there was no platform to bring all the Ex-students under one umbrella. In the middle of the year 2022, some of the enthusiastic ex-students of Cooch Behar Polytechnic came forward to make a common platform for ex-students of Cooch Behar Polytechnic.

*Chanchal Paul*

**President**  
**"Alumni Association"**  
**Cooch Behar Polytechnic**  
**Cooch Behar**

*Jeel Dar Barma*

**General Secretary**  
**Alumni Association**  
**Cooch Behar Polytechnic**  
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Accordingly, a re-union programme was organised by the ex-students of Cooch Behar Polytechnic on 24-25th December 2022 on the Institution Campus as a primary step to forming an Alumni Association. A total of 292 ex-students of our institution registered their names in the reunion programme. On 25th December 2022 an election was conducted to form an "Apex Body" of the Alumni Association under the guidance of the Principal, Cooch Behar Polytechnic. From the election process, 21 (Twenty-one) nos. of alumni of Cooch Behar Polytechnic were elected to form an "Apex Body" of the Alumni Association. Principal, Cooch Behar Polytechnic is the Chairman of the "Apex Body" by virtue of his post without any financial and legal responsibility.

From the 1st meeting of the "Apex Body", only office bearers of the association were selected. In the next meeting of the Apex Body, the aim and objectives of the Alumni Association were specified and formulated after a careful discussion. In the same meeting, 5(five) Sub-committees were formed to prepare Bye-laws of the Alumni Association, Registration of the Association under the Society Registration Act, Alumni Linking, Creating PAN Cards and Opening Bank Accounts, Communication with the ex-students. At the same time, 10 (ten) alumni were co-opted in the Apex Body to expedite the progress of work.

The Sub-committee for Bye-laws prepared a draft memorandum accompanied by Rules & Regulations of the Alumni Association within a short period and placed it before the Apex Body for discussion. After thorough and careful discussion in the three consecutive meetings of the Apex Body, the draft memorandum with rules and regulations of the Alumni Association was finalized and approved therein. It was clearly stated in the Memorandum that "The Association shall be a Non-profitable, Non- sectarian, Non- commercial and Non-political organisation and dedicated to technical education."

Immediately after finalization of the Memorandum along with rules and regulations, the "Apex Body" applied for registration under the Society Registration Act to the registering authority. Ultimately on 23rd November 2023, the Association was registered under the Society Registration Act and the name of the association became "Alumni Association Cooch Behar Polytechnic" (Registration Number S0039485 of 2023-24).

On obtaining registration of the Alumni Association, the "Apex Body" applied for PAN Card in favour of the Alumni Association Cooch Behar Polytechnic and within a short period of time, PAN Card was generated. The Apex Body then took the resolution to open a Bank Account at UCO Bank, Cooch Behar Branch. All of you will be glad to know that a new Bank Account in favour of the 'Alumni Association Cooch Behar Polytechnic' has already been created in the UCO Bank, Cooch Behar Branch.

*Chanchal Paul*  
President  
"Alumni Association"  
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*Jeet Dan Barma*  
General Secretary  
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### **Membership and Community Engagement:-**

Apex Body of the Alumni Association decided that those who participated or contributed to the re-union programme of 2022, would be treated as the 'founder member' of the Alumni Association and they need not to pay any registration fee. They have to pay only membership fees. As per this office record, 292 alumni become founder members of the Alumni Association and out of which, 78 of the founder members availed their membership in the last financial year.

### **Our alumni community continues to grow.**

### **Activities of the Apex Body:-**

Apart from the above activities, the Apex Body observed the foundation day of Cooch Behar Polytechnic on 10th August 2023. On that day a seminar was conducted on "Global Warming " and the tree plantation programme also took place at the Institute campus. On the same day, some sports articles were presented to the current students of Cooch Behar Polytechnic jointly by the AACP and Re-union Committee'22.

In the recent past, an awareness programme was conducted by the Institute at the school level regarding various possibilities of the admission of students in the Polytechnic/ ITIs/ VTCs for the coming session. Alumni Association Cooch Behar Polytechnic took part in the awareness programme and played a significant role.

### **Our objectives:-**

The following are the main objectives of the Alumni Association

- \* To Re-unite all the Ex-students of Cooch Behar Polytechnic in the nest from where they grow.
- \* To build a bridge between institute life and the career life of present students and to make them face the challenges that may emerge in their career path.
- \*To provide job opportunities to current students through references of professionals.
- \*To conduct orientation and training programs on various topics to enhance their skills.
- \*To create awareness among students about the scope of their subject in the professional world.
- \*To provide a platform for students to develop their qualities.
- \*To participate in social welfare activities for social accountability.
- \*To conduct seminars and workshops on science and technology.
- \* To conduct Awareness programme, health checkups, blood donation camps, etc.
- \* Assistance to the financially backward students.
- \*To conduct cultural programme and Alumni meetings.

*Chanchal Paul*  
President  
"Alumni Association"  
Cooch Behar Polytechnic  
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*Jeel Dar Barma*  
General Secretary  
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### Our mission:-

We aim to accumulate more fellow alumni members to our fold. I request everyone to propagate the aims and objectives of AACP to their friends and bring more members to AACP. At the same time, the conversion of general members to lifetime members also needs to be focused on. Moreover, we should take the initiative to implement the aims and objectives of the Alumni Association which will take a significant role in spreading the benefits of technical education to the common masses.

This year, we have made special efforts to observe the "Diamond Jubilee Celebration" of our institution with great splendor and to conduct an Alumni meeting at the end of this year.

We would like to publish an activity calendar every year and upgrade the management and networking system of AACP through the digital platform, official website, and social media.

### Future Plan:-

- To enroll all the Ex-students as members of the Alumni Association.
- To prepare a Database of the Alumni.
- To open Units and different Chapters in various places.
- To conduct technical seminars and workshops.
- To form a committee for the Diamond Jubilee celebration of our institution.
- To create an official Website for the Alumni Association and a Facebook account.
- To take the initiative to raise funds.

Thank you for your time. I appreciate the opportunity to meet with you today. I invite all of you to discuss the report with an open mind to enrich it. If you need any further information feel free to contact the office bearers of the Association. The purpose of this report is to identify the aims & objectives of the Alumni Association and their future programme of AACP.

We are the product of Cooch Behar Polytechnic and in our life, this institution played a significant role. Hence, we fully stand committed to supporting the endeavour of the authority and his team members in making Cooch Behar Polytechnic one of the best technical institutions in our State.

I, on behalf of the Apex Body of Alumni Association Cooch Behar Polytechnic once again seek your assistance, active participation, and support in realizing our aims and objectives in the fulfillment of our vision.

*Chanchal Paul*  
President  
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In the end, I want to thank and express my gratitude to everyone who have performed a significant role in making it successful. I want to say thanks to Dr. Pujan Sarkar Principal, Cooch Behar Polytechnic, it was truly impossible without your motivation. In recognition of his work, the Apex Body of "Alumni Association Cooch Behar Polytechnic" unanimously decided to award Dr. Pujan Sarkar, Principal Cooch Behar Polytechnic being the 1st "**Honourary Member**" of Alumni Association. I extend my gratitude to Sri Tarun Kumar Khara, former Lecturer in the Civil Engineering Department and Sri Narayan Barma, former Lecturer in the Pharmacy Department of Cooch Behar Polytechnic, both of them played a significant role in preparing the Bye-laws of the Alumni Association and other activities. I am thankful to all the Teachers and staff members of Cooch Behar Polytechnic for their co-operation and to make it successful. I am very gratified to all the members of the Alumni Association Cooch Behar Polytechnic for coming here and for their best wishes on this auspicious moment.

Wishing you and your family members all the very best, good health and safe days ahead.

Thanking you all.

With regards

Date: 11th August, 2024

Place:- Cooch Behar



(Sekhar Barma)  
General Secretary  
Alumni Association Cooch  
Behar Polytechnic

Counter Sign :



(Amit Kumar Adhikari)  
President  
Alumni Association Cooch  
Behar Polytechnic

Chanchal Paul  
President  
"Alumni Association"  
Cooch Behar Polytechnic  
Cooch Behar



General Secretary  
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